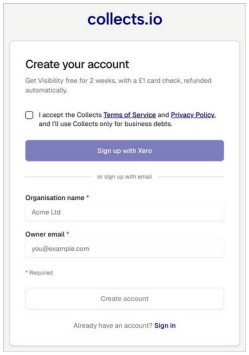
collects.io

Get started in 3 steps

About 5 minutes. You need your Xero login and a payment card.

1 Create your account

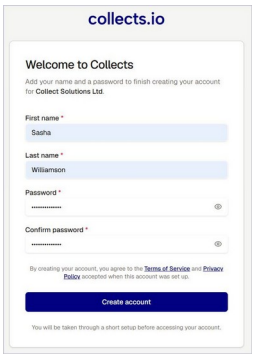


Go to app.collects.io/auth/signup

Tick the box to accept the terms.

Click Sign up with Xero, or type your organisation name and email and click Create account.

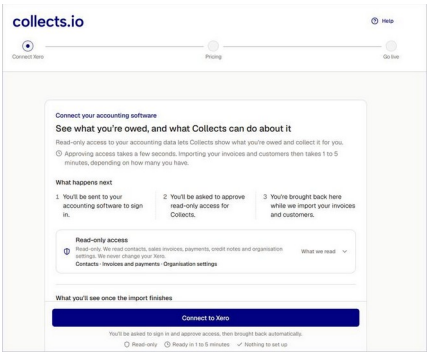
2 Confirm your email



Open the email from Collects and click the link.

Add your name and a password, then click Create account.

3 Connect Xero and go live



Click Connect to Xero, sign in and click Allow access. Collects only reads your Xero; it never changes it.

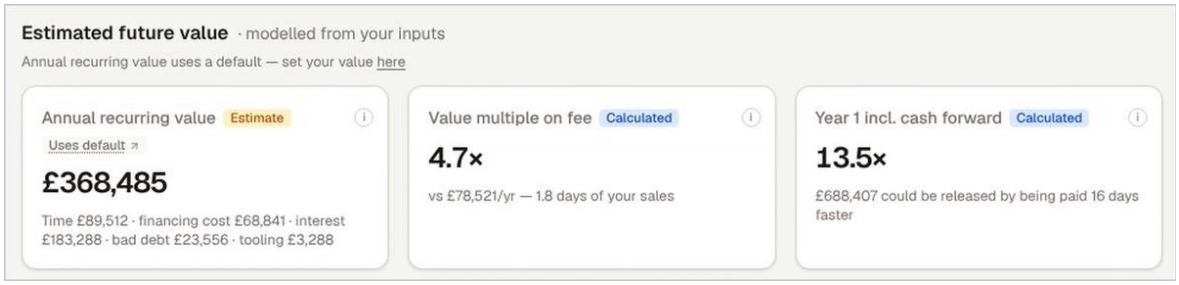
Your invoices import in 1 to 5 minutes.

On Pricing, click Start free. A £1 card check confirms your card and is refunded automatically. Visibility is free for 2 months.

Check your company details and click Go live.

What you see once Xero is connected

Open Value in the left-hand menu. Collects works out what it is worth against your fee from your own Xero data.



Example from our demo company: 4.7x your fee. Your own figures will differ.

Help: hello@collects.io · 0330 633 2274

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Set up in 3 steps

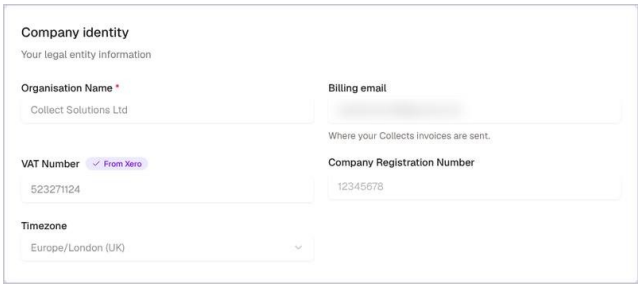
Everything is under Settings in the left-hand menu.

1 Check your company details

Settings > Org Settings

Check your organisation name and billing email. Your VAT number comes from Xero.

Add your company registration number.

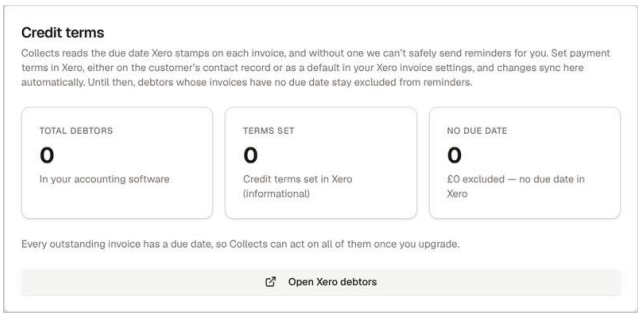


2 Give every invoice a due date

Settings > Credit terms

Collects times reminders from the due date in Xero.

If any customer shows "No due date", set payment terms in Xero (on the contact, or as your default). It syncs here automatically.



3 Connect your mailbox and team

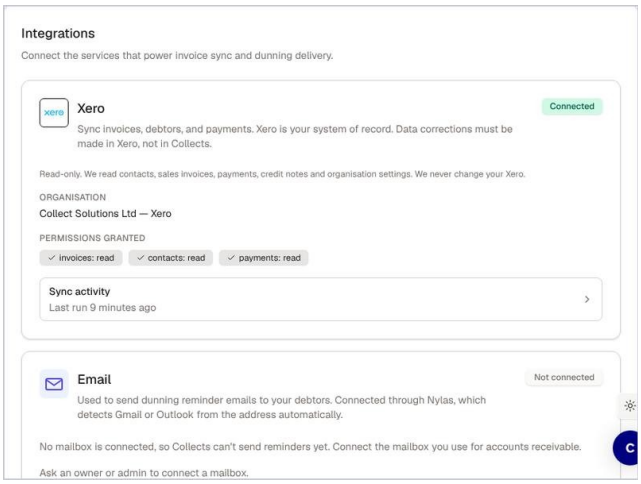
Settings > Integrations > Email

Connect the mailbox you use for accounts (Outlook or Gmail), so reminders come from your own address when you move to Collect.

With Gmail, Google may show a warning: click Advanced, then continue.

Settings > Team

Invite your colleagues.



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